

## **Safeguarding and Welfare Requirement: Suitable People**

Providers must ensure that adults looking after children are suitable to fulfil the requirements of their roles.



# **Busy Bee Preschool Millbrook**

## **2.2 Student placements**

### **Policy statement**

At Busy Bee Millbrook we recognise that qualifications and training make an important contribution to the quality of the care and education we provide, as part of our commitment to quality, we offer placements to students undertaking early years qualifications and training. We are also willing to offer placements for school pupils on work experience.

We aim to provide for students on placement with us, experiences that contribute to the successful completion of their studies and that provide examples of quality practice in early years care and education.

### **Procedures**

- We will require students on qualification courses to meet the Suitable Person requirements of the Early Years Foundation Stage and have a satisfactory enhanced DBS check with barred list check(s).
- We require students in our setting to have a sufficient understanding and use of English to contribute to the well-being of children in our care.
- We will require schools, colleges or universities placing students under the age of 17 years with us to vouch for their good character.
- Students under the age of 17 years will be supervised at all times and will not allow them to have unsupervised access to children.
- Students undertaking qualification courses who are placed in our setting on a short-term basis will not be counted in our staffing ratios.
- Students (aged 17 and over) and apprentices (aged 16 and over) may be counted in the ratios if we deem them to be suitably qualified and experienced.
- We have employers' liability insurance and public liability insurance, which covers both students and voluntary helpers.
- We will require students to keep to our Confidentiality and Client Access to Records Policy.
- We will co-operate with students' tutors in order to help students to fulfil the requirements of their course of study.
- We will provide students, at the first session or before start date of their placement, with a induction on how our setting is managed, how our sessions are organised and our policies and procedures.

- We will communicate a positive message to students about the value of qualifications and training.
- We will always make the needs of the children paramount by not admitting students in numbers that hinder the essential work of the setting.
- We will ensure that trainees and students placed with us are engaged in bona fide early years training, which provides the necessary background understanding of children's development and activities.

This policy was adopted by	<u>Busy Bee preschool Millbrook</u>	<i>(name of provider)</i>
On	<u>21<sup>st</sup> March 2019</u>	<i>(date)</i>
Date to be reviewed	<u>21<sup>st</sup> March 2020</u>	<i>(date)</i>
Signed on behalf of the provider	<hr/>	
Name of signatory	<hr/>	
Role of signatory (e.g. chair, director or owner)	<u>Manager/owner</u>	